

# BOARD OF SUPERVISORS

## Brown County



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### EDUCATION & RECREATION COMMITTEE

John Vander Leest, Chair  
Kathy Johnson, Vice Chair  
Adam Warpinski, Pat Wetzel, Jesse Brunette

### EDUCATION & RECREATION COMMITTEE

Thursday, May 7, 2009

5:45 p.m.

Ledgeview Municipal Building  
3700 Dickinson Road, De Pere

**\*\* Please Note Location \*\***

**Tour of Fonferek's Glen County Park at 5:00 p.m.  
County MM at Memory Lane, Town of Ledgeview  
(Meeting to Follow @ approximately 5:45 p.m.)**

**\*\* Public Hearing \*\***

**To gather input on the proposed dog park project at Fonferek's Glen**

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of April 2, 2009.

### Communications

1. Communication from Supervisor Brunette re: The Parks Department develop a policy, ordinance or any other appropriate action to address the dog waste problem at the current County Dog Park facility and any other County owned park. (Referred from April County Board Meeting.)
2. Communication from Supervisor Brunette re: The County to explore the possibility of implementing an "Adopt a Park" program which will allow civic groups, neighborhood groups, etc. to contribute their time and resources towards the upkeep and litter control of all County Parks when appropriate. (Referred from April County Board Meeting.)
3. Communication from Supervisor Vander Leest re: Request for County Park Staff to develop options for a new County Dog Park at an existing County Park with adequate parking and bathroom facility to be opened by May 15, 2009. (Referred back to Ed & Rec Cmte per April County Board.)

### Library

4. Budget Status Report for February 28, 2009 and March 31, 2009.
5. Director's Report.

### **Resch Centre/Arena/Shopko Hall**

6. March Attendance for the Brown County Veterans Memorial Complex.

### **Golf Course**

7. Budget Status Financial Report for March 31, 2009.
8. Financial Statistics – April 19, 2009
9. Superintendent's Report.

### **NEW Zoo**

10. Zoo Monthly Activity Report.
  - a. Visitor Center Operation Reports:
    - i. Admissions Revenue Attendance 2008 Report.
    - ii. Gift Shop Concessions Revenue 2009 Report.
  - b. Curator's Report - Animal Collection Report April, 2009.
  - c. Education & Volunteer Programs Report March, 2009.
11. Budget Status Financial Report for March 31, 2009.

### **Museum**

12. Attendance & Admission March, 2009.
13. Budget Status Financial Report February 28, 2009 and March 31, 2009.

### **Parks**

14. Approval of Fonferek's Glen dog park plan.
15. Discussion of existing Dog Park at Brown County Park.
16. Communication from American Red Cross with a request for a waiver of shelter rental fee for a blood drive on June 23 at the Reforestation Camp.
17. Update of Major Facility & Parks Projects
18. Grant Application Review (#09-21): ARRA Stage 2 Transportation Enhancements – Fox River State Recreational Trail Commuter Enhancement.
19. Budget Status Financial Report for March 31, 2009.
20. Director's Report for March 2009.

### **Other**

21. Audit of bills.
22. Such other matters as authorized by law.

John Vander Leest, Chair

### **Attachments**

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**PROCEEDINGS OF THE BROWN COUNTY  
EDUCATION & RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education & Recreation Committee** was held on Thursday, April 2, 2009, in the Northern Building, Room 200, 305 E. Walnut Street, Green Bay, Wisconsin.

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**Present:** John VanderLeest-Chair; Jesse Brunette, Kathy Johnson, Adam Warpinski, Pat Wetzel.

**Also Present:** Neil Anderson, Scott Anthes, Bill Dowell, Marvin Hanson, Doug Hartman, Becky McKee, Jayme Sellen, Lynn Stainbrook, Gene Umberger, Dr. Watermolen.  
Supervisors Norb Dantinne and Tom DeWane.  
News Media and Other Interested Parties.

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**I. Call Meeting to Order:**

The meeting was called to order by Vice Chair Kathy Johnson at 5:35 p.m.

**II. Approve/Modify Agenda:**

**A MOTION WAS MADE BY SUPERVISOR ADAM WARPINSKI AND SECONDED BY SUPERVISOR JESSE BRUNETTE TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**III. Approve/modify minutes of March 5, 2009:**

**A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR BRUNETTE TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

Although shown in proper format here, Items Nos. 18-21 were taken after Item No. 10.

**Communications**

**1. Communication from Supervisor Dantinne re: To have the County as a whole draft a resolution that would stop the raising of fees for state use. (Referred from March County Board Meeting.):**

Supervisor Norb Dantinne stated that the State is assessing fees for services and the County is expected to pass these fees onto residents. He stated that he thinks this is a bad reflection on the County and that the State should raise taxes directly to residents when the funds are going to the State. Dantinne is asking that Brown County Department Heads under this Committee report those fees being raised for State purposes to the Committee.

Supervisor Johnson asked if Brown County has any recourse legally other than the resolution. Legislative Assistant Jayme Sellen stated that the resolution could have an impact, but there are no other avenues. Sellen stated that she will bring a budget issue to the State next week; and once that is approved, she will discuss this issue. Sellen stated that there will be one resolution for all departments county-wide.

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR WETZEL TO REFER TO STAFF. Vote taken. MOTION CARRIED UNANIMOUSLY.**

Supervisor Wetzel and Supervisor VanderLeest arrived at 5:37 p.m. and 5:39 p.m. respectively.

2. **Communication from Supervisor DeWane re: Because of another bad winter, DeWane would like the Parks Department to add a couple extra part-time employees to help catch up and help maintain our County Parks. (Referred from March County Board Meeting.):**

Supervisor DeWane asked that this be sent to Facility Management Director, Bill Dowell, for determination of the needs.

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR BRUNETTE TO REFER TO STAFF. Vote taken. MOTION CARRIED UNANIMOUSLY.**

3. **Communication from Supervisor VanderLeest re: Request for County Park Staff to develop options for a new County Dog Park at an existing County Park with adequate parking and bathroom facility to be opened by May 15, 2009. (Referred from March County Board Meeting.):**

Supervisor VanderLeest stated the original concern was related to the "on-leash rule," which meant that dogs had to be kept on a leash in all Brown County parks. He stated that the rule had been maintained for liability reasons. He met with Staff and also suggested input from a citizen advisory group.

Facility Management Director, Bill Dowell, and Assistant Park Director, Doug Hartman, presented a County-wide plan (copy attached). Hartman further identified the possible locations for the parks: (1) The existing **Brown County Park** is just off Hwy 54 west of NWTC; (2) **County Farm** property is the old mental health center off University Avenue and Hwy 43; (3) **Fonferek Glen** is in Ledgeview off County MM and County G; and (4) **Proposed DePere** park is 19 acres in a west side industrial park in DePere. The **Possible Future** locations included: (1) Neshota north of Denmark; (2) Solid waste land by Holland; and (3) dividing line between Pittsfield and Suamico. The trails shown are current on-leash facilities.

Hartman stated that the more immediate proposed area would be Fonferek Glen which would house an on-leash trail as well as an off-leash fenced area. He did not think this proposal would have any environmental impact, and this would be a fairly easy conversion. His expressed concern about the rugged terrain; however, he indicated that there are numerous signs. He also stated that there is an existing subdivision and recommends obtaining residents' input. Currently, there is room for additional parking. Electrical service and a well are located on this property, so security lighting could be provided. The preliminary estimate for this project is \$33,000.

Dowell indicated that there is currently \$10,000 in the Budget, but additional funds will be needed.

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR BRUNETTE TO SUSPEND THE RULES AT 6:10 P.M. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Jane Laitinen, 3043 West Mason Street**

Laitinen stated that she has been organizing a very informal dog park association. She stated that this group would be extremely interested in getting input and finding out what day and how many people the Committee would like to receive input from. Supervisor VanderLeest suggested that Laitinen work with Bill Dowell to coordinate this. Laitinen stated that this group was particularly interested in protecting and improving the existing park.

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR WARPINSKI TO RETURN TO REGULAR ORDER OF BUSINESS AT 6:12 P.M. Vote taken. MOTION CARRIED UNANIMOUSLY.**

Supervisor Warpinski recommended outreaching to the neighborhood earlier rather than later; and Warpinski requested information be brought back to the next meeting concerning the funding of this project.

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR WARPINSKI TO APPROVE THE DOG PARK CONCEPT AT FONFEREK GLEN IN THE PLAN PRESENTED. Vote taken. MOTION CARRIED UNANIMOUSLY.**

4. **Communication from Supervisor VanderLeest re: Request for County Park Staff to outline a plan to have 4 dog parks in Brown County Parks in operation by summer 2010. (Referred from March County Board Meeting.):**

Supervisor VanderLeest indicated that the reason for this communication was for the County to have a plan for additional dog parks, because the one current dog park is inadequate and in need of upgrades.

Dowell referred to the previously mentioned plan as guideline for future parks. Supervision Johnson suggested partnering with cities in Brown County in order to expedite this process.

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR BRUNETTE TO SUSPEND THE RULES AT 6:23 P.M. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Bill Galvin, 1820 Renaissance Court**

Galvin stated that the current park is inadequate. He stated that the ground becomes a "mud pit" due to lack of chips. It is approximately 1 acre and, with 30-40 dog owners present at the same time, the area is not large enough for the dogs. He stated that there are altercations between dogs. Galvin (3rd time speaking under "suspended rules") stated that he understands the concern about the flowers and foliage in the County park. However, expanding the fenced area up around the old pump, and not toward the flood plain, would spread out the concentration of dogs, thereby reducing the amount of chips needed as well as improving the other issues mentioned. Galvin indicated that having only on-leash parks is not acceptable. He stated that he visited another state that had larger dog parks with additional amenities. Galvin recommended expanding the existing park and expressed a concern that there was no timeline for improving the existing park nor was there a

timeline for any additional parks other than Fonferek. Galvin stressed that expediting this would be better for the residents.

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR BRUNETTE TO RETURN TO REGULAR ORDER OF BUSINESS AT 6:27 P.M. Vote taken. MOTION CARRIED UNANIMOUSLY.**

Supervisor Johnson agreed that it would be good to expand and improve the existing park. Hartman stated that with fencing, the impact on the environment and the flood plain could be an issue on this property. Supervisor Johnson indicated that even though Brown County spent \$2,000 for chips last year, this needs to be addressed. She further stated that this needs to be expedited.

Supervisor Warpinski asked for additional information on the Old County Farm. Dowell explained that the cost for this additional 10-20 acres (dependant upon the areas of growth in neighborhoods) was estimated in the \$25,000 range. Warpinski stressed that neighborhood outreach in this area is important.

Supervisor VanderLeest stated that the goal for this is to have a plan going forward and budget for 2010. He stressed the importance of having the public involved in the decisions, so the park will meet the needs.

Supervisor VanderLeest suggested that a meeting be held with the dog park association and County staff to determine the needs.

Supervisor Brunette indicated support of the Fonferek Glen. After that passes, he thinks the focus should be on upgrading the current facility. Brunette stated that he looks forward to the additional input from staff and recommends moving forward.

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR BRUNETTE TO REFER TO STAFF. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Resch Centre/Arena/Shopko Hall**

**5. Attendance & Admission February, 2009:**

**A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**NEW Zoo**

**6. Zoo Monthly Activity Report:**

**a. Visitor Center Operation Reports:**

**i. Admissions Revenue Attendance 2007-2009 Report.**

NEW Zoo Director, Neil Anderson, reported that the Zoo Pass revenue was up \$6,919 for 2009.

**A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR WARPINSKI TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**ii. Gift Shop Concessions Revenue 2009 Report.**

**A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**b. Curator's Report – Animal Collection Report March, 2009.**

Anderson stated that today was the first day of the year that the giraffes were outside, and the lions were also out. He further stated that the North American Aviary should be complete in the next couple of weeks.

**A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR BRUNETTE TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**c. Education & Volunteer Programs Report March, 2009.**

Anderson indicated that the Volunteer Annual Recognition Dinner was held. County Executive, Tom Hinz, was the guest speaker.

**A MOTION WAS MADE BY SUPERVISOR BRUNETTE AND SECONDED BY SUPERVISOR WARPINSKI TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**7. Bid Tabulation Record for NEW Zoo Mayan Food Court:**

Anderson asked for a motion to approve the bid for DeLeers in the amount of \$549,804.00 plus Alternative 1 in the amount of \$12,216.00.

**A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO APPROVE DELEERS AT \$549,804 FOR THE PRIME BID AND FOR ALTERNATIVE BID NUMBER 1 FOR \$12,216. Vote taken. MOTION CARRIED UNANIMOUSLY.**

Supervisor Johnson left at 6:50 p.m.

**Golf Course**

**8. Financial Statistics – March 15, 2009:**

**A MOTION WAS MADE BY SUPERVISOR WETZEL AND SECONDED BY SUPERVISOR BRUNETTE TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**9. Request for Budget Transfer (#09-14): Change in any item within Outlay account which requires the transfer of funds from any other major budget category or the transfer of Outlay funds to another major budget category: In the 2009 golf course budget the revenue for the golf carts was included in two line items. To correct this error the golf course is requesting a reduction in**

**concessions revenue of \$50,000 and a reduction in capital outlay equipment for \$50,000:**

**A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**10. Superintendent's Report:**

Golf Course Superintendent, Scott Anthes, asked for clarification of age requirement for ability to purchase a Senior Pass. After lengthy discussion, it was determined that the person purchasing the Senior Pass must be 62 years old at the time of purchase in order to qualify for the discounted rate.

Anthes stated that most of the golf course came through the winter season with very little weather damage. However, Anthes noted that the No. 2 Green suffered significant damage. Anthes will have repairs made and noted that the money is in the Budget.

**A MOTION WAS MADE BY SUPERVISOR WETZEL AND SECONDED BY SUPERVISOR BRUNETTE TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

(Move to Items Nos. 18-21.)

**Parks**

**11. Grant Application Review for Fairgrounds Landscaping:**

**A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**12. Update of the Fairgrounds Master Plan:**

Dowell stated that the review and discussions continue with DePere. Dowell indicated that a revision was needed to the Master Plan. This should be available by the June Education & Recreation Committee Meeting.

**A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**13. Discussion of Brown County Dog Parks Plan:**

**A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR BURNETTE TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**14. Communication from Stump Farm 12 Bike Race with a request for a waiver of the organized group trail fee at the Reforestation Camp for a bike race on May 9, 2009:**



**A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

15. Approval of change in Rifle Range fee schedule for 2009 and 2010 to include group reservations at this rate: \$40 per hour; \$75 for 2 hours; \$125 for 4 hours; \$200 for 8 hours:

**A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

16. Communication from Peter Swiggum of the Bay-Lakes Council of Boy Scouts with a request for a waiver of boat launch fees for a training day in May at Lily Lake:

**A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

17. Director's Report for February, 2009:

**MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

(Move to Item No. 22)

**Museum**

18. Attendance & Admission February, 2009:

**A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

19. Director's Report:

**A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Library**

20. Budget Status Report – December 31, 2008:

**A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

21. Director's Report:

Library Director, Lynn Stainbrook, stated that concerning the Request for Proposal for engineering assessment for the five libraries buildings, the mandatory walk-through was a week ago. The original due date for this proposal was April 7, 2009; however, this has been changed to April 14, 2009.

Stainbrook said Congressman Kagan will be at the Central Library on April 18, 2009, from 11:30 a.m. to 12:30 a.m. for a listening session. This is also the date of the video sale.

Stainbrook stated that a request for 2010 Federal appropriations in the amount of \$1,000,000 has been submitted; it will take over a year to find the results of that request.

Stainbrook indicated that the automation system negotiations continue.

Stainbrook reported a 12 percent increase in March, 2009, compared to March, 2008.

Dr. Watermolen stated that Lynn Stainbrook has been appointed by the State Superintendent to serve on the Library Services Technology Committee that oversees Library Federal funds that are distributed throughout the State. Stainbrook indicated that this could be an avenue to present the needs of Brown County.

**A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

(Move to Item No. 11.)

**Other**

**22. Audit of bills:**

**A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO PAY BILLS. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**23. Such Other Matters as Authorized by Law:**

Discussion ensued concerning the location of the May Meeting with the possibility of visiting Fonferek. Dowell stated that there will be an expense incurred to do this; however, he will obtain information regarding cost and feasibility.

**A MOTION WAS MADE BY SUPERVISOR BRUNETTE AND SECONDED BY SUPERVISOR WESTZEL TO ADJOURN AT 7:45 P.M. Vote taken. MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted,

Lisa M. Alexander  
Recording Secretary

Brown County

Library

Budget Status Report

2/28/2009

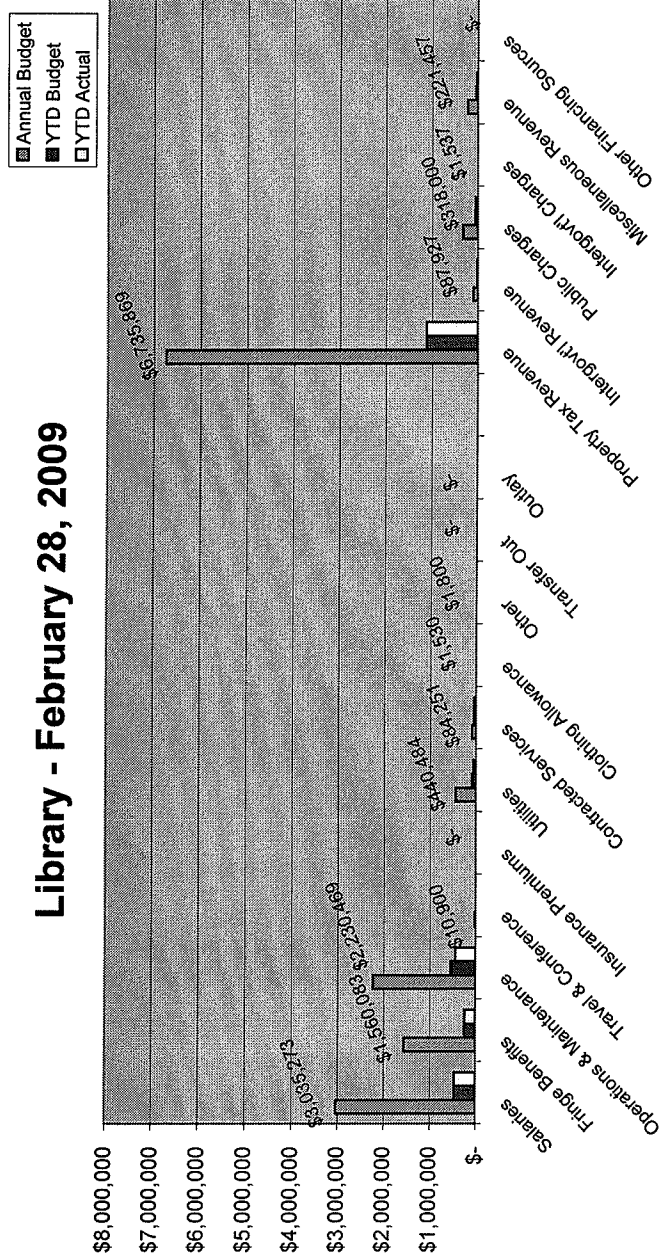
|                          | Annual Budget | YTD Budget   | YTD Actual   |
|--------------------------|---------------|--------------|--------------|
| Salaries                 | \$ 3,035,273  | \$ 464,200   | \$ 461,671   |
| Fringe Benefits          | \$ 1,560,083  | \$ 238,303   | \$ 236,779   |
| Operations & Maintenance | \$ 2,230,469  | \$ 537,059   | \$ 444,392   |
| Travel & Conference      | \$ 10,900     | \$ 1,817     | \$ 182       |
| Insurance Premiums       | \$ -          | \$ -         | \$ -         |
| Utilities                | \$ 440,484    | \$ 82,575    | \$ 57,475    |
| Contracted Services      | \$ 84,251     | \$ 42,375    | \$ 39,893    |
| Clothing Allowance       | \$ 1,530      | \$ 255       | \$ 97        |
| Other                    | \$ 1,800      | \$ -         | \$ -         |
| Transfer Out             | \$ -          | \$ -         | \$ -         |
| Outlay                   | \$ -          | \$ -         | \$ -         |
| Property Tax Revenue     | \$ 6,735,869  | \$ 1,122,642 | \$ 1,122,648 |
| Intergov't Revenue       | \$ 87,927     | \$ 14,655    | \$ 6,385     |
| Public Charges           | \$ 318,000    | \$ 53,000    | \$ 47,486    |
| Intergov't Charges       | \$ 1,537      | \$ 256       | \$ -         |
| Miscellaneous Revenue    | \$ 221,457    | \$ 36,909    | \$ 21,289    |
| Other Financing Sources  | \$ -          | \$ -         | \$ -         |

**HIGHLIGHTS:**

Expenses: Our expenses are under budget primarily due to information services chargeback savings and utility savings.

Revenues: Our fines and fees revenue and donation revenue are currently below anticipated levels.

**Library - February 28, 2009**



## Brown County

## Library

## Budget Status Report

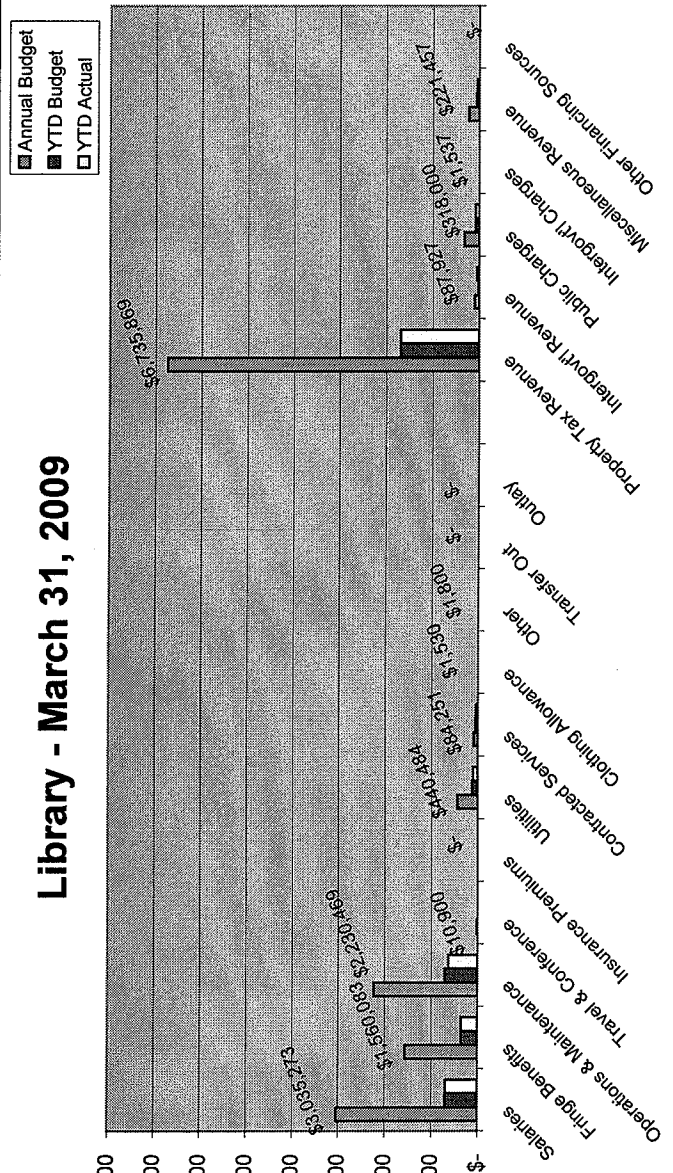
3/31/2009

|                          | Annual<br>Budget | YTD<br>Budget | YTD<br>Actual |
|--------------------------|------------------|---------------|---------------|
| Salaries                 | \$ 3,035,273     | \$ 697,679    | \$ 690,715    |
| Fringe Benefits          | \$ 1,560,083     | \$ 358,309    | \$ 358,635    |
| Operations & Maintenance | \$ 2,230,469     | \$ 704,994    | \$ 630,580    |
| Travel & Conference      | \$ 10,900        | \$ 2,725      | \$ 475        |
| Insurance Premiums       | \$ -             | \$ -          | \$ -          |
| Utilities                | \$ 440,484       | \$ 121,936    | \$ 101,363    |
| Contracted Services      | \$ 84,251        | \$ 46,564     | \$ 44,479     |
| Clothing Allowance       | \$ 1,530         | \$ 383        | \$ 401        |
| Other                    | \$ 1,800         | \$ -          | \$ 302        |
| Transfer Out             | \$ -             | \$ -          | \$ -          |
| Outlay                   | \$ -             | \$ -          | \$ -          |
| Property Tax Revenue     | \$ 6,735,869     | \$ 1,683,966  | \$ 1,683,972  |
| Intergov't Revenue       | \$ 87,927        | \$ 21,982     | \$ 47,206     |
| Public Charges           | \$ 318,000       | \$ 79,500     | \$ 74,854     |
| Intergov't Charges       | \$ 1,537         | \$ 384        | \$ -          |
| Miscellaneous Revenue    | \$ 221,457       | \$ 55,365     | \$ 33,899     |
| Other Financing Sources  | \$ -             | \$ -          | \$ -          |

**HIGHLIGHTS:**

Expenses: Our expenses are under budget primarily due to information services chargeback savings and utility savings.

Revenues: Our donation revenue is currently below the projected amount.

**Library - March 31, 2009**

**COMPLEX ATTENDANCE FOR THE BROWN COUNTY VETERANS MEMORIAL COMPLEX**

| <b>March-09</b>             | <b>Date</b>   | <b>Building</b> | <b>2009</b>    | <b>2008</b>    | <b>2008 Date</b> |
|-----------------------------|---------------|-----------------|----------------|----------------|------------------|
| Liquidation Sale            | March 1, 2009 | ARENA           | 959            | 2,480          |                  |
| Beja Circus                 | March 6 2009  | ARENA           | 6,590          | 11,968         |                  |
| Beja Circus                 | March 7 2009  | ARENA           | 13,534         | 8,020          |                  |
| Beja Circus                 | March 8 2009  | ARENA           | 6,870          | N/A            |                  |
| WIAA Boy's Basketball       | March 12 2009 | ARENA           | 7,315          | N/A            |                  |
| WIAA Boy's Basketball       | March 13 2009 | ARENA           | 8,418          | N/A            |                  |
| WIAA Boy's Basketball       | March 14 2009 | ARENA           | 8,318          | N/A            |                  |
| WBAY Home & Garden Show     | March 19 2009 | ARENA           | 1,157          | 1,351          |                  |
| WBAY Home & Garden Show     | March 20 2009 | ARENA           | 936            | 615            |                  |
| WBAY Home & Garden Show     | March 21 2009 | ARENA           | 1,783          | 1,942          |                  |
| WBAY Home & Garden Show     | March 22 2009 | ARENA           | 1,042          | 874            |                  |
| Pet Expo                    | March 27 2009 | ARENA           | 1,169          | 1,329          |                  |
| Pet Expo                    | March 28 2009 | ARENA           | 5,475          | 4,086          |                  |
| Pet Expo                    | March 29 2009 | ARENA           | 1,783          | 2,495          |                  |
| World of Wheels             |               |                 | N/A            | 675            | March 7 2008     |
| World of Wheels             |               |                 | N/A            | 3,274          | March 8 2008     |
| World of Wheels             |               |                 | N/A            | 1,111          | March 9 2008     |
| Liquidation Sale            |               |                 | N/A            | 3,156          | March 29 2008    |
| Liquidation Sale            |               |                 | NA             | 883            | March 30 2008    |
| <b>ARENA TOTAL</b>          |               |                 | <b>65,349</b>  | <b>44,259</b>  |                  |
| Deer Classic                | March 1 2009  | SHOPKO          | 1,660          | N/A            |                  |
| NEW Sport Fishing Show      | March 6 2009  | SHOPKO          | 677            | N/A            |                  |
| NEW Sport Fishing Show      | March 7 2009  | SHOPKO          | 2,327          | 2,613          |                  |
| NEW Sport Fishing Show      | March 8 2009  | SHOPKO          | 701            | 1,225          |                  |
| WBAY Home & Garden Show     | March 19 2009 | SHOPKO          | 1,157          | 1,350          |                  |
| WBAY Home & Garden Show     | March 20 2009 | SHOPKO          | 936            | 615            |                  |
| WBAY Home & Garden Show     | March 21 2009 | SHOPKO          | 1,783          | 1,941          |                  |
| WBAY Home & Garden Show     | March 22 2009 | SHOPKO          | 1,042          | 874            |                  |
| Golf Expo                   | March 27 2009 | SHOPKO          | 576            | N/A            |                  |
| Golf Expo                   | March 28 2009 | SHOPKO          | 2,000          | N/A            |                  |
| Golf Expo                   | March 29 2009 | SHOPKO          | 600            | N/A            |                  |
| World of Wheels             |               |                 | N/A            | 674            | March 7 2008     |
| World of Wheels             |               |                 | N/A            | 3,273          | March 8 2008     |
| World of Wheels             |               |                 | N/A            | 1,111          | March 9 2008     |
| <b>SHOPKO HALL TOTAL</b>    |               |                 | <b>13,459</b>  | <b>13,676</b>  |                  |
| Gamblers Game               | March 4 2009  | RESCH           | 1,391          | 2,584          |                  |
| Freestyle Motocross         | March 13 2009 | RESCH           | 3,398          | N/A            |                  |
| Freestyle Motocross         | March 14 2009 | RESCH           | 4,749          | N/A            |                  |
| Gamblers Game               | March 17 2009 | RESCH           | 1,530          | 2,850          |                  |
| UWGB vs. Vermont            | March 18 2009 | RESCH           | 1,929          | N/A            |                  |
| Bulls and Broncs            | March 20 2009 | RESCH           | 2531           | N/A            |                  |
| Bulls and Broncs            | March 21 2009 | RESCH           | 2,935          | N/A            |                  |
| Gamblers Game               | March 24 2009 | RESCH           | 1,491          | 1,964          |                  |
| Gamblers Game               | March 27 2009 | RESCH           | 4,315          | 1,592          |                  |
| Blizzard vs. Tennessee      | March 28 2009 | RESCH           | 4,299          | 3,957          |                  |
| Gamblers vs. Des Moines     | March 29 2009 | RESCH           | 4,919          | 5,235          |                  |
| UWGB vs. Loyola             |               |                 | N/A            | 2,726          |                  |
| Larry the Cable Guy         |               |                 | N/A            | 7,373          |                  |
| WWE Raw Live                |               |                 | N/A            | 4,933          |                  |
| Arenacross                  |               |                 | N/A            | 2,633          |                  |
| Arenacross                  |               |                 |                | 4,064          |                  |
| Arenacross                  |               |                 |                | 616            |                  |
| Blue Man Group              |               |                 |                | 4,069          |                  |
| <b>RESCH CENTER TOTAL</b>   |               |                 | <b>33,487</b>  | <b>44,596</b>  |                  |
| <b>TOTAL FOR MARCH 2009</b> |               |                 | <b>112,295</b> | <b>102,531</b> |                  |

Brown County  
Golf Course  
Budget Status Report

3/31/2009

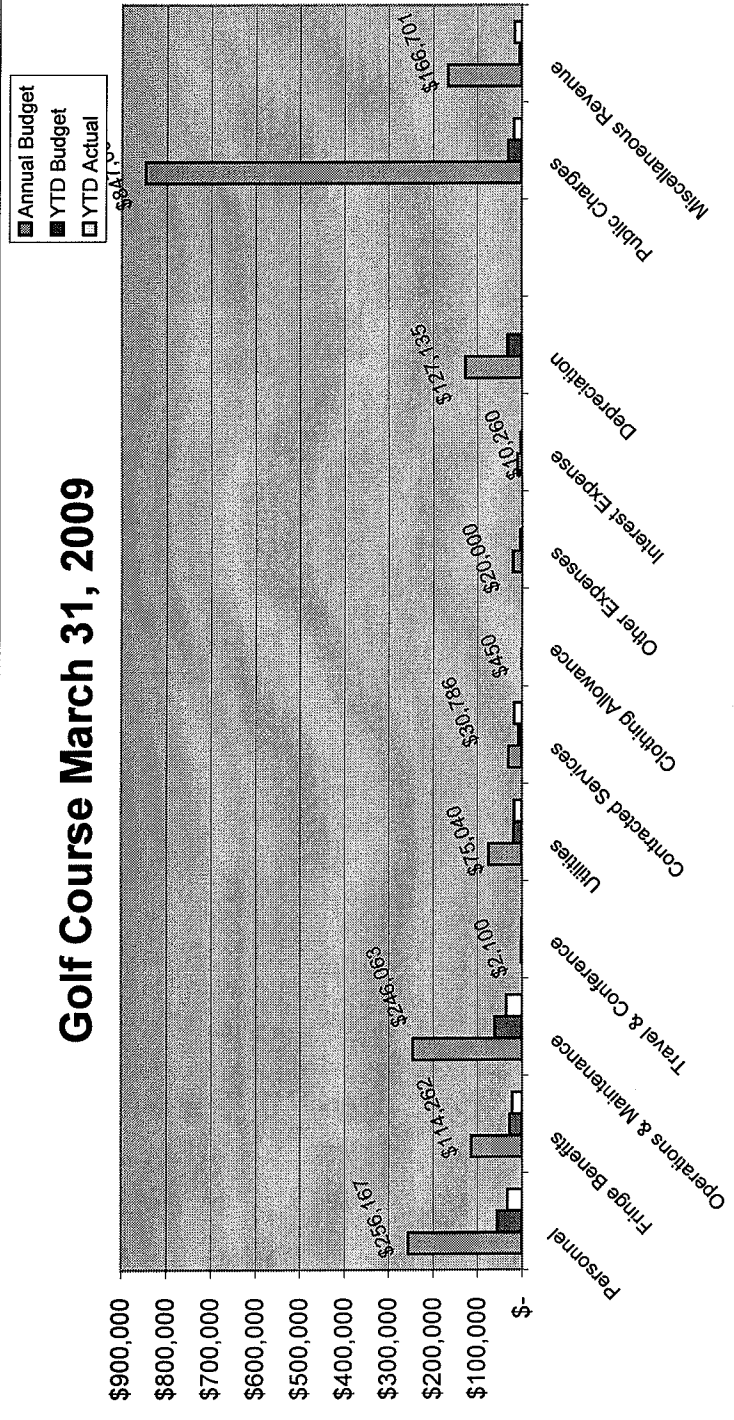
|                          | Annual Budget | YTD Budget | YTD Actual |
|--------------------------|---------------|------------|------------|
| Personnel                | \$ 256,167    | \$ 56,298  | \$ 32,746  |
| Fringe Benefits          | \$ 114,262    | \$ 28,566  | \$ 22,259  |
| Operations & Maintenance | \$ 246,063    | \$ 61,517  | \$ 35,656  |
| Travel & Conference      | \$ 2,100      | \$ 525     | \$ -       |
| Utilities                | \$ 75,040     | \$ 18,760  | \$ 17,755  |
| Contracted Services      | \$ 30,786     | \$ 7,697   | \$ 17,281  |
| Clothing Allowance       | \$ 450        | \$ 113     | \$ -       |
| Other Expenses           | \$ 20,000     | \$ 5,000   | \$ 7       |
| Interest Expense         | \$ 10,260     | \$ 2,565   | \$ -       |
| Depreciation             | \$ 127,135    | \$ 31,783  | \$ -       |
| Public Charges           | \$ 847,000    | \$ 30,500  | \$ 17,559  |
| Miscellaneous Revenue    | \$ 166,701    | \$ 5,425   | \$ 15,717  |

HIGHLIGHTS:

Revenues and expenses are well within budgeted amounts. The golf course is a seasonal operation that runs from April to November.

The Golf Course is an Enterprise Fund that returns \$62,060 to the general fund.

## Golf Course March 31, 2009



**GOLF COURSE FINANCIAL STATISTICS  
AS OF APRIL 19, 2009**



**GOLF COURSE REVENUE:**

|          | <b>TOTAL<br/>PLAYERS</b> | <b>TOTAL<br/>REVENUE</b> |
|----------|--------------------------|--------------------------|
| 2009 YTD | 1,345                    | 29,995.50                |
| 2008 YTD | 425                      | 13,884.00 *              |
| 2007 YTD | 548                      | 19,114.50 *              |

**PASSES PURCHASED:**

|                                    |         | <b>PASSES<br/>SOLD</b> | <b>TOTAL<br/>REVENUE</b> |
|------------------------------------|---------|------------------------|--------------------------|
| HUSBAND & WIFE                     | 2,250   | 2                      | 4,500.00                 |
| SR HUSBAND & WIFE                  | 2,023   | 1                      | 2,023.00                 |
| ADULT                              | 1,250   | 60                     | 75,000.00                |
| FREE ADULT PASS                    | (1,250) | 1                      | (1,250.00)               |
| SR ADULT                           | 1,124   | 28                     | 31,472.00                |
| JUNIOR                             | 956     | 0                      | 0.00                     |
| ADULT 18-22                        | 650     | 1                      | 650.00                   |
| JUNIOR LIMITED                     | 300     | 12                     | 3,600.00                 |
| <b>TOTAL PASSES</b>                |         | <b>105</b>             | <b>115,995.00</b>        |
| REFUNDED PASSES                    |         |                        | 0.00                     |
| REVENUE FROM GC & DUPLICATE PASSES |         |                        | 2,206.50                 |
| REVENUE FROM DAILY PLAY            |         |                        | 29,995.50                |
| <b>TOTAL REVENUE RECEIVED</b>      |         |                        | <b>148,197.00</b>        |

**PRO-SHOP SHARED REVENUE (CARTS):**

|          | <b>COUNTY<br/>SHARE</b> |
|----------|-------------------------|
| 2009 YTD | 1,675.80                |
| 2008 YTD | 538.00 *                |
| 2007 YTD | 1,804.23 *              |

**SAFARI STEAKHOUSE SHARED REVENUE:**

|          | <b>COUNTY<br/>SHARE</b> |
|----------|-------------------------|
| 2009 YTD | 21,846.12               |
| 2008 YTD | 20,094.41               |
| 2007 YTD | 19,679.25               |

\* Effective for the week ending 4/19/09, YTD golf course comparison numbers for 2008 and 2007 were reported weekly, not daily. Because of this, the YTD comparison numbers from this point forward for 2008 and 2007 may include a variance of 1 to 2 days.

## ZOO MONTHLY ACTIVITY REPORT

### For April 2009

1. Visitor Center Operations Report (attached)
2. Zoo Financials (attached)
3. FOX 11 weekly Television programs  
  
Attended Zoo Society meeting on 4-20-09.  
  
Continued work on Zoo Sustainability initiative with Foth gathering facility assessment information & meeting held on 4-2-09  
  
Safety training attended on 4-13-09  
  
Zoo Advisory meeting held on 4-14-09  
  
Continued work on North American aviary renovation  
  
Attended LEAN training Dept. Head meeting on 4-1-09  
  
IS Zoo 2010 budget meeting held on 4-20-09  
  
Mayan Food court contract & construction meeting held on 4-21-09  
  
Zoo wide tornado drill conducted on 4-23-09
4. Curator Report (attached)
5. Education/Volunteer report (attached)



## 10a.

## 10a.

10a.

## 10a.

10a.

**NEW ZOO  
GIFT SHOP, CONCESSIONS  
ZOO PASS REVENUE**

**2009 REPORT  
2007, 2008, 2009**

| GIFT SHOP<br>MONTH | 2007                 | 2008                 | 2009               | (-)/(+)            | 2007           | 2008           | 2009           |
|--------------------|----------------------|----------------------|--------------------|--------------------|----------------|----------------|----------------|
|                    |                      |                      |                    |                    | PER<br>CAP     | PER<br>CAP     | PER<br>CAP     |
| January            | \$ 1,057.28          | \$ 595.37            | \$ 830.17          | \$ 234.80          | \$ 0.95        | \$ 0.95        | \$1.03         |
| February           | \$ 360.74            | \$ 729.81            | \$ 2,830.32        | \$ 2,100.51        | \$ 0.85        | \$ 1.60        | \$1.12         |
| March              | \$ 9,630.08          | \$ 5,757.22          | \$ 5,913.59        | \$ 156.37          | \$ 1.07        | \$ 0.98        | \$0.87         |
| April              | \$ 18,055.50         | \$ 11,995.58         |                    |                    | \$ 0.87        | \$ 0.94        |                |
| May                | \$ 37,708.56         | \$ 38,492.16         |                    |                    | \$ 0.99        | \$ 1.02        |                |
| June               | \$47,175.63          | \$41,888.73          |                    |                    | \$ 1.03        | \$ 0.86        |                |
| July               | \$ 43,480.04         | \$ 49,126.63         |                    |                    | \$ 1.05        | \$ 1.00        |                |
| August             | \$ 37,338.16         | \$ 47,225.06         |                    |                    | \$ 0.97        | \$ 0.99        |                |
| September          | \$ 16,935.84         | \$ 13,785.69         |                    |                    | \$ 0.79        | \$ 0.81        |                |
| October            | \$ 10,812.31         | \$ 10,721.05         |                    |                    | \$ 0.36        | \$ 0.45        |                |
| November           | \$ 1,705.64          | \$ 2,416.52          |                    |                    | \$ 0.67        | \$ 0.75        |                |
| December           | \$2,615.02           | \$1,650.35           |                    |                    | \$ 1.24        | \$ 1.08        |                |
| <b>TOTAL</b>       | <b>\$ 226,874.80</b> | <b>\$ 224,384.17</b> | <b>\$ 9,574.08</b> | <b>\$ 2,491.68</b> | <b>\$ 0.90</b> | <b>\$ 0.95</b> | <b>\$ 1.01</b> |

| CONCESSIONS<br>MONTH | 2007                 | 2008                 | 2009               | (-)/(+)            | 2007           | 2008           | 2009           |
|----------------------|----------------------|----------------------|--------------------|--------------------|----------------|----------------|----------------|
|                      |                      |                      |                    |                    | PER<br>CAP     | PER<br>CAP     | PER<br>CAP     |
| January              | \$ 729.43            | \$ 504.56            | \$ 589.33          | \$ 84.77           | 0.65           | 0.81           | 0.73           |
| February             | \$ 238.15            | \$ 519.75            | \$ 1,773.79        | \$ 1,254.04        | 0.56           | 1.14           | 0.70           |
| March                | \$ 5,530.11          | \$ 3,085.18          | \$ 4,509.88        | \$ 1,424.70        | 0.62           | 0.52           | 0.66           |
| April                | \$ 14,162.21         | \$ 9,874.56          |                    |                    | 0.68           | 0.77           |                |
| May                  | \$ 24,217.84         | \$ 26,304.66         |                    |                    | 0.64           | 0.69           |                |
| June                 | \$35,845.68          | \$39,309.12          |                    |                    | 0.78           | 0.80           |                |
| July                 | \$ 34,655.67         | \$ 35,774.78         |                    |                    | 0.84           | 0.73           |                |
| August               | \$ 31,121.00         | \$ 38,943.79         |                    |                    | 0.81           | 0.82           |                |
| September            | \$ 16,668.64         | \$ 12,100.87         |                    |                    | 0.77           | 0.71           |                |
| October              | \$ 18,351.34         | \$ 17,378.85         |                    |                    | 0.62           | 0.73           |                |
| November             | \$ 1,345.04          | \$ 1,842.95          |                    |                    | 0.53           | 0.57           |                |
| December             | \$ 1,189.93          | \$ 1,730.81          |                    |                    | 0.56           | 1.13           |                |
| <b>TOTAL</b>         | <b>\$ 184,055.04</b> | <b>\$ 187,369.88</b> | <b>\$ 6,873.00</b> | <b>\$ 2,763.51</b> | <b>\$ 0.67</b> | <b>\$ 0.79</b> | <b>\$ 0.70</b> |

| ZOO PASS<br>MONTH | 2007                | 2008                 | 2009                | (-)/(+)            | TOTAL      | NEW        | RENEWAL    |
|-------------------|---------------------|----------------------|---------------------|--------------------|------------|------------|------------|
|                   |                     |                      |                     |                    |            |            |            |
| January           | \$ 2,209.00         | \$1,389.00           | \$ 1,827.00         | \$ 438.00          | 33         | 5          | 28         |
| February          | \$ 976.00           | \$ 1,353.00          | \$ 3,977.00         | \$ 2,624.00        | 70         | 41         | 29         |
| March             | \$ 8,668.00         | \$ 8,216.00          | \$ 12,073.00        | \$ 3,857.00        | 208        | 108        | 100        |
| April             | \$ 13,989.00        | \$ 21,320.00         |                     |                    |            |            |            |
| May               | \$ 17,902.00        | \$ 23,609.00         |                     |                    |            |            |            |
| June              | \$16,416.00         | \$18,958.00          |                     |                    |            |            |            |
| July              | \$ 14,641.00        | \$ 18,800.00         |                     |                    |            |            |            |
| August            | \$ 7,013.00         | \$ 11,732.00         |                     |                    |            |            |            |
| September         | \$ 4,209.00         | \$ 6,444.00          |                     |                    |            |            |            |
| October           | \$ 2,641.00         | \$ 5,022.00          |                     |                    |            |            |            |
| November          | \$ 2,034.00         | \$ 2,855.00          |                     |                    |            |            |            |
| December          | \$ 4,568.00         | \$ 5,115.00          |                     |                    |            |            |            |
| <b>TOTAL</b>      | <b>\$ 95,266.00</b> | <b>\$ 124,813.00</b> | <b>\$ 17,877.00</b> | <b>\$ 6,919.00</b> | <b>311</b> | <b>154</b> | <b>157</b> |

## **Animal Collection Report**

### **April 2009**

Elderly male bobcat, Arthur was knocked down for evaluation of his arthritic and unbalanced condition. He was found to be in quite good shape and blood values indicate that his liver is healthy enough to process pain medication. He is occasionally "tippy" but it does not appear to be a result of weakness. He may have a bit of permanent (age related?) inner ear or neurological damage. He continues to be very socially engaged with his mate Katie and seems to be enjoying life.

A male wallaby from the Tautphaus Park Zoo in Idaho arrived in the evening on Wed 4/8. He is undergoing a quarantine period and has had some complications as a result of transport. Two cracked teeth became infected and were recently removed. If his recovery goes well, he will be on view in the Australian walk through exhibit soon.

The entire lion pride is now on exhibit as a unit. The lions will continue to be separated at night to accommodate the feeding routine. Adult male lion, Shambe continues to be very tolerant of the cubs as they do everything they can to push his boundaries!

Our pair of Trumpeter Swans is working on their annual brood of cygnets. Once all the eggs have been laid, Cecelia will begin incubating them while Abner stands watch. Last year the pair successfully raised 8 cygnets which were donated to the Trumpeter Swan Recovery Program. Birds raised here at the NEW Zoo are eventually released into the wild where they are doing their part to ensure the survival of the species.

One of our Snow monkeys surprised us with an unexpected Easter baby. Although Hoshi had received a birth control implant last fall, she managed to produce a baby girl. Hoshi appeared to be caring for the infant, but it was very weak and we had to intervene to save it. By the following day, the infant was stable enough to be returned to her mother. Unfortunately, Hoshi was no longer interested. The baby is being bottle fed by her Zookeeper foster mother and seems to be doing very well. The baby's name is Akira – a Japanese name meaning intelligent. We hope to be able to arrange a shared custody situation with the monkey troop to ensure that Akira is raised within the proper social context.

Plans are being finalized to bring a 3 month old wild orphan cougar cub to the NEW Zoo. The US Fish & Wildlife Department in California contacted the AZA to find a home for the female cub. We have been looking for a companion for BB, our 7 year old female and are happy to be able to provide a home for the orphan.

Zookeeper Shannon Scanlan attended the AZA mid-year conference in Oklahoma City. Zookeepers Jessica Hutjens and Tricia Schuchart are participating in the AZA Large Felid Husbandry Course in Tacoma this week.

**NEW ZOO**

*Brown County*

4418 REFORESTATION ROAD  
GREEN BAY, WISCONSIN 54313

PHONE (920) 434-7841 ext. 102 FAX (920) 434-4162  
E-MAIL HOOYMAN\_BJ@CO.BROWN.WI.US



**BRAD J. HOOYMAN**

EDUCATION/VOLUNTEER COORDINATOR

**NORTHEASTERN WISCONSIN ZOO  
EDUCATION AND VOLUNTEER PROGRAMS REPORT  
April 2009**

March 25, 2009 to April 27, 2009

Volunteer Hours

|                                  |                 |
|----------------------------------|-----------------|
| Giraffe                          | 196 Hours       |
| Roving w/Animals                 | 18 Hours        |
| Husbandry                        | 50 Hours        |
| Visitor Center                   | 15 Hours        |
| Office Help                      | 13 Hours        |
| Special Projects                 | 63 Hours        |
| Spring Clean-up                  | 120 Hours       |
| Special Event                    |                 |
| - Birthday Party for the Animals | 106 Hours       |
| - Easter EggStravaganZoo         | 171 Hours       |
| - Party for the Planet           | 97 Hours        |
| General                          | <u>32 Hours</u> |
| Total Volunteer Hours            | 881 Hours       |

Education

Zoomobile to DePere High School (4/08/09) - \$150.00

Tours (2) - \$38.00

Held 3 job shadows

Working on writing programs to Wisconsin State Education Standards

Volunteer

Volunteer Update meetings currently being held to update things for the NEW season.

Working with volunteers cleaning out ponds and raking as part of Spring Clean-up

Brown County  
NEW Zoo

Budget Status Report

3/31/2009

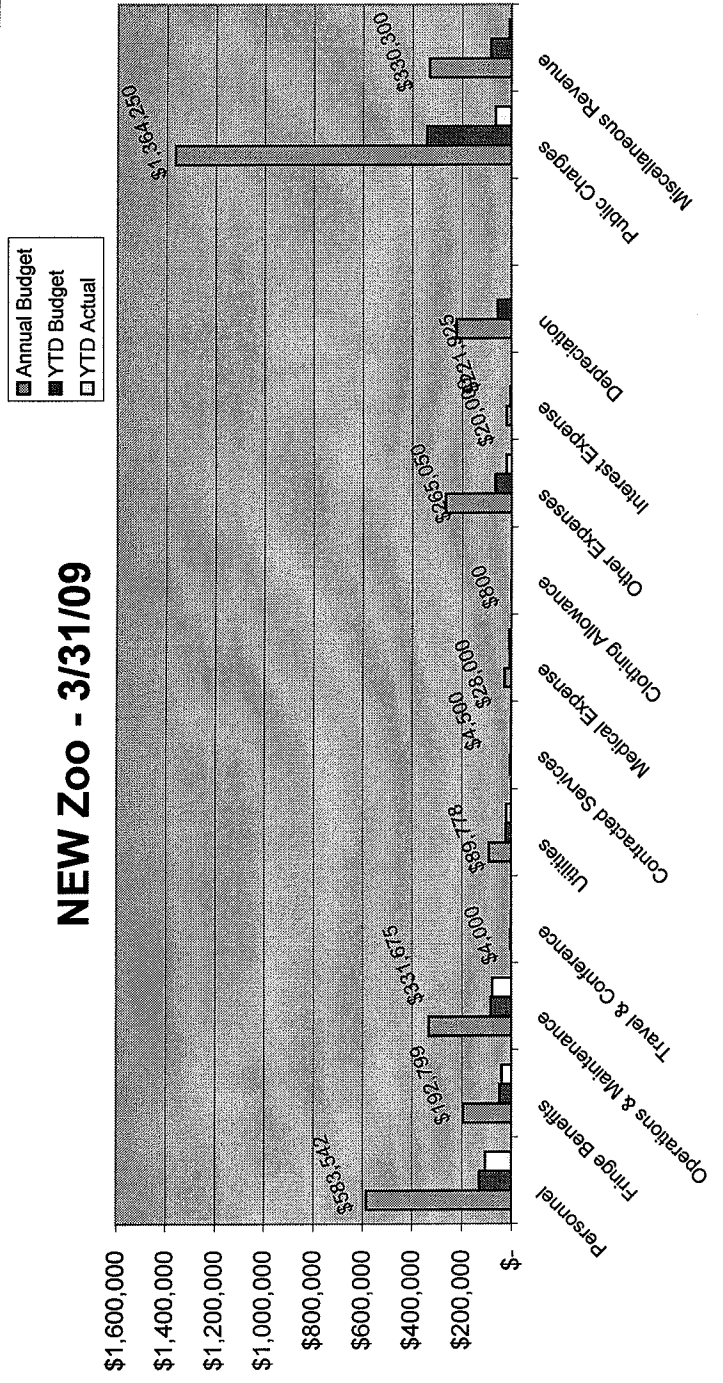
|                          | Annual<br>Budget | YTD<br>Budget | YTD<br>Actual |
|--------------------------|------------------|---------------|---------------|
| Personnel                | \$ 583,542       | \$ 128,330    | \$ 104,512    |
| Fringe Benefits          | \$ 192,799       | \$ 48,200     | \$ 39,919     |
| Operations & Maintenance | \$ 331,675       | \$ 82,920     | \$ 76,425     |
| Travel & Conference      | \$ 4,000         | \$ 1,000      | \$ 644        |
| Utilities                | \$ 89,778        | \$ 22,445     | \$ 19,212     |
| Contracted Services      | \$ 4,500         | \$ 1,125      | \$ 1,805      |
| Medical Expense          | \$ 28,000        | \$ 7,000      | \$ 7,485      |
| Clothing Allowance       | \$ 800           | \$ 200        | \$ 525        |
| Other Expenses           | \$ 265,050       | \$ 66,263     | \$ 20,975     |
| Interest Expense         | \$ 20,000        | \$ 5,000      | \$ 306        |
| Depreciation             | \$ 221,925       | \$ 55,482     | \$ -          |
| Public Charges           | \$ 1,364,250     | \$ 341,063    | \$ 63,453     |
| Miscellaneous Revenue    | \$ 330,300       | \$ 82,575     | \$ 7,762      |

HIGHLIGHTS:

Expenses: All cost categories are within budget. Some show a reflection of seasonality based on Zoo business.

Revenues: Revenue budget lines reflect a seasonally related variance which is typical this early in the year.

NEW Zoo - 3/31/09



DEPT: 60-6250  
CONTROL: BAL/01  
REPORT: BSC000P  
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\*\*\*UNAUDITED\*\*\*

BROWN COUNTY  
NEW ZOO  
BALANCE SHEET  
MONTH ENDED MARCH 31, 2009

PAGE: 0001  
DATE: 04/13/2009  
TIME: 16:39:39

| ACCOUNT NUMBER | DESCRIPTION                    | CURRENT YEAR | LAST YEAR    |
|----------------|--------------------------------|--------------|--------------|
| 60-6250-111100 | CASH - UNRESTRICTED - TREAS    | (218,372.44) | 13,043.99    |
| 60-6250-113100 | CASH - RESTRICTED - TREAS      | 56,525.50    | 134,328.31   |
| 60-6250-113102 | RESTRICTED CASH - DEBT SERV    | .00          | 615,195.31   |
| 60-6250-117500 | CASH ON HAND                   | 6,830.00     | 6,830.00     |
| 60-6250-118000 | PETTY CASH                     | 100.00       | 100.00       |
| 60-6250-131900 | ACCOUNTS RECEIVABLE - REGULAR  | .00          | 21,273.44    |
| 60-6250-161135 | INV-ZOO CONCESSIONS            | 28,507.30    | 28,507.30    |
| 60-6250-162000 | PREPAID EXPENDITURES/EXPENSES  | 20,578.63    | 20,778.63    |
| 60-6250-182200 | INFRASTRUCTURE                 | 15,286.39    | 15,286.39    |
| 60-6250-182290 | ACCUM DEPR - INFRASTRUCTURE    | (1,319.04)   | (1,019.04)   |
| 60-6250-183010 | BUILDINGS                      | 2,196,979.29 | 2,196,979.29 |
| 60-6250-183090 | ACCUM DEPR - BUILDING          | (985,722.76) | (985,722.76) |
| 60-6250-183110 | BUILDING IMPROVEMENTS          | 7,500.00     | 7,500.00     |
| 60-6250-183190 | ACCUM DEPR - BUILDING IMPRVE   | (1,803.86)   | (1,803.86)   |
| 60-6250-184010 | LAND IMPROVEMENTS              | 423,994.60   | 423,994.60   |
| 60-6250-184090 | ACCUM DEPR - LAND IMPROVEMENTS | (397,491.44) | (397,491.44) |
| 60-6250-185110 | FIXED EQUIPMENT                | 405,025.47   | 405,025.47   |
| 60-6250-185190 | ACCUM DEPR - FIXED EQUIPMENT   | (176,581.57) | (176,581.57) |
| 60-6250-185210 | MAJOR MOVABLE EQUIPMENT        | 310,487.97   | 310,487.97   |
| 60-6250-185290 | ACCUM DEPR - MAJOR MOVABLE EQT | (177,158.65) | (177,158.65) |
| 60-6250-185310 | MINOR MOVABLE EQUIPMENT        | 33,559.03    | 33,559.03    |
| 60-6250-185410 | TRANSPORTATION VEHICLES        | 41,949.68    | 41,949.68    |
| 60-6250-185490 | ACCUM DEPR - TRANSPORT VEHICLE | (36,456.27)  | (36,456.27)  |
| 60-6250-185710 | ZOO ANIMALS                    | 118,488.75   | 118,488.75   |
| 60-6250-185790 | ACCUM DEPR - ZOO ANIMALS       | (12,903.21)  | (12,903.21)  |
| 60-6250-187000 | CONSTRUCTION WORK IN PROGRESS  | 347,808.52   | 275,676.79   |
|                | TOTAL ASSETS                   | 2,006,221.69 | 2,870,512.15 |
| 60-6250-211000 | VOUCHERS PAYABLE               | 4,793.26     | 2,533.49     |
| 60-6250-211075 | NONSYSTEM ACCOUNTS PAYABLE     | .00          | 15,044.83    |
| 60-6250-216000 | ACCURED INTEREST PAYABLE       | 4,396.80     | 4,396.80     |
| 60-6250-217000 | ACCURED WAGES PAYABLE          | .00          | 33,168.03    |
| 60-6250-242130 | DUE STATE-SALES TAX            | 365.27       | 252.62       |
| 60-6250-291100 | GEN OBLIGATION BONDS PAYABLE   | 600,000.00   | 600,000.00   |
| 60-6250-291150 | UNAMORTIZED BOND DISCOUNT      | 28,443.42    | 28,443.42    |
| 60-6250-291500 | CAPITAL LEASES PAYABLE         | 8,162.76     | 9,892.75     |
| 60-6250-295200 | EMPLOYEE VACATION RIGHTS       | 11,225.03    | 11,225.03    |
|                | TOTAL LIABILITIES              | 657,386.54   | 794,956.97   |
| 60-6250-339000 | RETAINED EARNINGS - UNRESERVED | 2,165,555.18 | 2,165,555.18 |
| 60-6250-P&LALL | NET OPERATING RESULTS          | (816,720.03) | .00          |
|                | TOTAL EQUITY                   | 1,348,835.15 | 2,165,555.18 |
|                | TOTAL LIABILITIES & EQUITY     | 2,006,221.69 | 2,870,512.15 |





DEPT: 60-6250  
CONTR: POST/CS  
REPORT: IS0300P  
FORMAT: AB

BROWN COUNTY

NEW ZOO  
DEPARTMENTAL BUDGET REPORT  
MONTH ENDED MARCH 31, 2009

\*\*\*UNAUDITED\*\*\*

PAGE: 0003  
DATE: 04/13/2009  
TIME: 18:24:43

| CURRENT MONTH            |         | YEAR TO DATE |         |         | TOTAL REVISED BUDGET | REMAINING BUDGET |
|--------------------------|---------|--------------|---------|---------|----------------------|------------------|
| ACTUAL                   | BUDGET  | VARIANCE     | ACTUAL  | BUDGET  | VARIANCE             |                  |
| 722,613                  | 141,513 | (581,100)    | 887,935 | 417,965 | (469,969)            | 854,135          |
| =====                    |         |              |         |         |                      |                  |
| GRAND TOTAL EXPENDITURES |         |              |         |         |                      |                  |
| =====                    |         |              |         |         |                      |                  |
| REVENUES                 |         |              |         |         |                      |                  |
| 11,209                   | 10,000  | (1,209)      | 17,358  | 30,000  | 12,682               | 102,682          |
| 1,400                    | 1,167   | (233)        | 4,034   | 3,500   | (534)                | 9,966            |
| 4,378                    | 17,917  | 13,539       | 6,824   | 53,750  | 46,926               | 208,178          |
| 5,715                    | 21,975  | 16,160       | 9,408   | 65,625  | 56,217               | 253,592          |
| 50                       | 7,500   | 7,450        | 50      | 22,500  | 22,450               | 89,950           |
| 18,145                   | 55,230  | 37,085       | 25,819  | 165,688 | 139,869              | 636,931          |
| 40,897                   | 113,689 | 72,792       | 63,453  | 341,063 | 277,610              | 1,300,797        |
| =====                    |         |              |         |         |                      |                  |
| 127                      | 25      | (102)        | 1,302   | 75      | (1,227)              | (1,002)          |
| 280                      | 833     | 553          | 1,905   | 2,500   | 595                  | 8,095            |
| 0                        | 12,093  | 12,093       | 3       | 36,250  | 36,250               | 145,000          |
| 2,629                    | 12,500  | 9,871        | 4,494   | 37,500  | 33,006               | 145,526          |
| 46                       | 2,083   | 2,037        | 61      | 6,250   | 6,189                | 24,939           |
| 3,082                    | 27,524  | 24,442       | 7,762   | 82,575  | 74,813               | 322,538          |
| =====                    |         |              |         |         |                      |                  |
| 43,979                   | 141,213 | 97,234       | 71,215  | 423,638 | 352,423              | 1,623,335        |
| =====                    |         |              |         |         |                      |                  |
| GRAND TOTAL REVENUES     |         |              |         |         |                      |                  |
| =====                    |         |              |         |         |                      |                  |

DEPT: 60-6255  
CONTROL: BAL702  
REPORT: BS00000P  
FORMAT: BS

\*\*\*UNAUDITED\*\*\*

BROWN COUNTY  
NEW ZOO DONATIONS  
BALANCE SHEET  
MONTH ENDED MARCH 31, 2009

PAGE: 0001  
DATE: 04/14/2009  
TIME: 13:09:38

| ACCOUNT NUMBER | DESCRIPTION                    | CURRENT YEAR | LAST YEAR |
|----------------|--------------------------------|--------------|-----------|
| 60-6255-111100 | CASH - UNRESTRICTED - TREAS    | 42,747.76    | 35,330.37 |
| 60-6255-117100 | CASH - RESTRICTED - DEPT       | 1,408.19     | 1,408.19  |
|                | TOTAL ASSETS                   | 44,155.95    | 36,738.56 |
| 60-6255-339000 | RETAINED EARNINGS - UNRESERVED | 36,738.56    | 36,738.56 |
| 60-6255-P&LALL | NET OPERATING RESULTS          | 7,417.39     | .00       |
|                | TOTAL EQUITY                   | 44,155.95    | 36,738.56 |
|                | TOTAL LIABILITIES & EQUITY     | 44,155.95    | 36,738.56 |

DEPT: 60-6255  
CONTROL: POST/05  
REPORT: IS000CP  
FORMAT: AB

\*\*\*UNAUDITED\*\*\*

BROWN COUNTY  
NEW ZOO DONATIONS  
DEPARTMENTAL BUDGET REPORT  
MONTH ENDED MARCH 31, 2009

PAGE: 0001  
DATE: 04/14/2009  
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| .....CURRENT MONTH..... |        |          | .....YEAR TO DATE..... |        |          | TOTAL          |
|-------------------------|--------|----------|------------------------|--------|----------|----------------|
| ACTUAL                  | BUDGET | VARIANCE | ACTUAL                 | BUDGET | VARIANCE | REVISED BUDGET |
| -----                   | -----  | -----    | -----                  | -----  | -----    | -----          |
| <b>EXPENDITURES</b>     |        |          |                        |        |          |                |
|                         | 25     | 25       | 0                      | 75     | 75       | 300            |
|                         |        |          |                        |        |          |                |
|                         | 25     | 25       | 0                      | 75     | 75       | 300            |
|                         |        |          |                        |        |          |                |
|                         | 3,000  | 3,000    | 245                    | 3,000  | 2,755    | 2,755          |
|                         |        |          |                        |        |          |                |
|                         | 3,000  | 3,000    | 245                    | 3,000  | 2,755    | 2,755          |
|                         |        |          |                        |        |          |                |
|                         | 3,025  | 3,025    | 245                    | 3,075  | 2,830    | 3,055          |
|                         |        |          |                        |        |          |                |
| <b>REVENUES</b>         |        |          |                        |        |          |                |
|                         | 0      | 0        | 1,000                  | 0      | {1,000}  | {1,000}        |
|                         |        |          |                        |        |          |                |
|                         | 0      | 0        | 1,000                  | 0      | {1,000}  | {1,000}        |
|                         |        |          |                        |        |          |                |
|                         | 0      | {50}     | 143                    | 0      | {143}    | {143}          |
|                         | 4,000  | {975}    | 6,500                  | 3,075  | {3,425}  | {3,200}        |
|                         | 2      | {2}      | 19                     | 0      | {19}     | {19}           |
|                         |        |          |                        |        |          |                |
|                         | 4,052  | {1,027}  | 6,662                  | 3,075  | {3,587}  | {3,362}        |
|                         |        |          |                        |        |          |                |
|                         | 4,052  | {1,027}  | 7,662                  | 3,075  | {4,587}  | {4,362}        |
|                         |        |          |                        |        |          |                |

DEPT: 60-6256  
 CONTROL: BAL/01  
 REPORT: BS00002  
 FORMAT: BS

\*\*\*UNAUDITED\*\*\*

BROWN COUNTY  
 ZOO BUILDING PROJECTS  
 BALANCE SHEET  
 MONTH ENDED MARCH 31, 2009

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 DATE: 04/14/2009  
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| ACCOUNT NUMBER | DESCRIPTION                   | CURRENT YEAR | LAST YEAR |
|----------------|-------------------------------|--------------|-----------|
| 60-6256-113100 | CASH - RESTRICTED -TRHAS      | 616,434.22   | .00       |
| 60-6256-187000 | CONSTRUCTION WORK IN PROGRESS | 74.89        | .00       |
|                | TOTAL ASSETS                  | 616,509.02   | .00       |
|                |                               | =====        | =====     |
| 60-6256-P21ALL | NET OPERATING RESULTS         | 616,509.02   | .00       |
|                | TOTAL EQUITY                  | 616,509.02   | .00       |
|                |                               | =====        | =====     |
|                | TOTAL LIABILITIES & EQUITY    | 616,509.02   | .00       |
|                |                               | =====        | =====     |

DEPT: 60-6256  
CONTROL: POST/05  
REPORT: IS000OP  
FORMAT: AS

\*\*\*UNAUDITED\*\*\*

BROWN COUNTY  
ZOO BUILDING PROJECTS  
DEPARTMENTAL BUDGET REPORT  
MONTH ENDED MARCH 31, 2009

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| CURRENT MONTH                       |        | YEAR TO DATE |         |        | TOTAL          | REMAINING |
|-------------------------------------|--------|--------------|---------|--------|----------------|-----------|
| ACTUAL                              | BUDGET | VARIANCE     | ACTUAL  | BUDGET | REVISED BUDGET | BUDGET    |
| <b>EXPENDITURES</b>                 |        |              |         |        |                |           |
| <b>REVENUES</b>                     |        |              |         |        |                |           |
| 382                                 | 0      | (382)        | 382     | 0      | 0              | (382)     |
| 382                                 | 0      | (382)        | 382     | 0      | 0              | (382)     |
| <b>TOTAL MISCELLANEOUS REVENUE</b>  |        |              |         |        |                |           |
| 616,127                             | 0      | (616,127)    | 616,127 | 0      | 0              | (616,127) |
| 616,127                             | 0      | (616,127)    | 616,127 | 0      | 0              | (616,127) |
| <b>TOTAL OTHER FINANCING SOURCE</b> |        |              |         |        |                |           |
| 616,509                             | 0      | (616,509)    | 616,509 | 0      | 0              | (616,509) |
| <b>GRAND TOTAL REVENUES</b>         |        |              |         |        |                |           |

Brown County  
Museum

Budget Status Report

2/28/2009

|                              | Annual<br>Budget | YTD<br>Budget | YTD<br>Actual |
|------------------------------|------------------|---------------|---------------|
| Salaries                     | \$ 509,548       | \$ 72,513     | \$ 65,187     |
| Fringe Benefits              | \$ 265,772       | \$ 44,296     | \$ 32,665     |
| Operations & Maintenance     | \$ 286,677       | \$ 47,778     | \$ 50,528     |
| Travel & Conference          | \$ 552           | \$ 92         | \$ -          |
| Utilities                    | \$ 90,129        | \$ 15,022     | \$ 16,618     |
| Contracted Services          | \$ 78,685        | \$ 13,115     | \$ 11,793     |
| Clothing Allowance           | \$ 350           | \$ 58         | \$ -          |
| Exhibits - Foundation Funded | \$ 100,000       | \$ 16,667     | \$ -          |
| Property Tax Revenue         | \$ 1,106,213     | \$ 184,369    | \$ 184,368    |
| Public Charges               | \$ 115,900       | \$ 19,317     | \$ 11,624     |
| NPM Foundation Donations     | \$ 100,000       | \$ 16,667     | \$ -          |
| Miscellaneous Revenue        | \$ 9,600         | \$ 1,599      | \$ 362        |

**HIGHLIGHTS:**

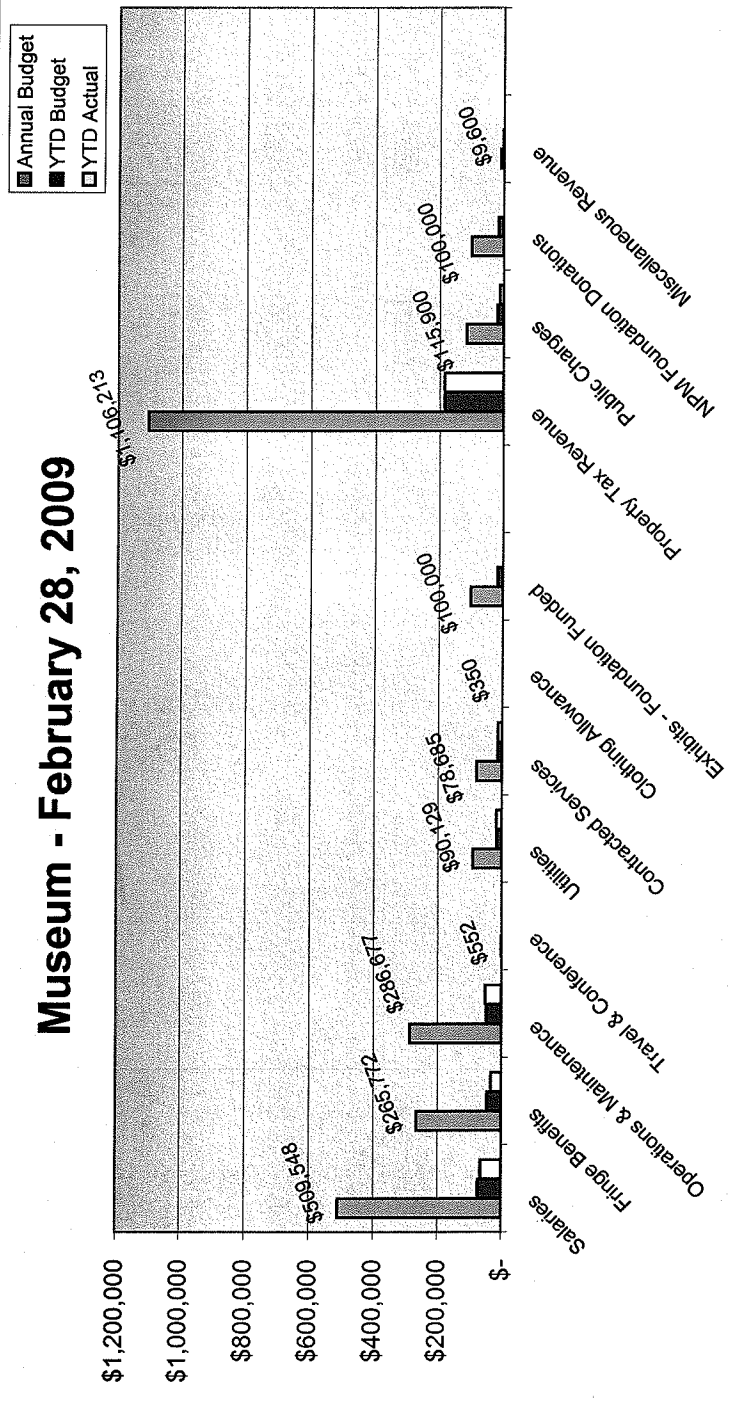
Expenses

Most categories are within budget. Salaries and fringe benefits are below budget because of a vacant Curator of History position. Utilities and Information Services Chargebacks (Software Maintenance) are slightly over because of seasonal and project related variances throughout the year.

Revenues

Revenues are close to being on track. First quarter NPM Foundation Donations have not been reported to date.

## Museum - February 28, 2009



DEPT: 10-5810  
CONTROL: POST/01  
REPORT: IS0000P  
FORMAT: AB

\*\*\*UNAUDITED\*\*\*

BROWN COUNTY  
MUSEUM  
DEPARTMENTAL BUDGET REPORT  
MONTH ENDING FEBRUARY 28, 2009

PAGE: 0001  
DATE: 03/30/2009  
TIME: 11:32:18

| C U R R E N T M O N T H . . . . |        |          |                                  | . . . . . Y E A R T O D A T E . . . . . |        |          |                            |
|---------------------------------|--------|----------|----------------------------------|---|--------|----------|----------------------------|
| ACTUAL                          | BUDGET | VARIANCE |                                  | ACTUAL                                  | BUDGET | VARIANCE | TOTAL<br>REVISED<br>BUDGET |
| EXPENDITURES                    |        |          |                                  |   |        |          |                            |
| 32,069                          | 39,197 | 7,128    | REGULAR EARNINGS                 | 55,821                                  | 72,513 | 16,692   | 509,548                    |
| 3,101                           | 0      | (3,101)  | PAID LEAVE EARNINGS              | 9,366                                   | 0      | (9,366)  | 0                          |
| 35,170                          | 39,197 | 4,027    | TOTAL SALARIES                   | 65,187                                  | 72,513 | 7,326    | 509,548                    |
| 2,605                           | 22,148 | 19,543   | FICA                             | 4,846                                   | 44,296 | 39,450   | 265,772                    |
| 11,118                          | 0      | (11,118) | ACCIDENT & HEALTH INSURANCE      | 18,900                                  | 0      | (18,900) | 0                          |
| 146                             | 0      | (146)    | LIFE INSURANCE                   | 146                                     | 0      | (146)    | 0                          |
| 774                             | 0      | (774)    | DENTAL INSURANCE                 | 1,316                                   | 0      | (1,316)  | 0                          |
| 355                             | 0      | (355)    | DISABILITY INSURANCE             | 670                                     | 0      | (670)    | 0                          |
| 2,050                           | 0      | (2,050)  | RETIREMENT CREDIT                | 3,821                                   | 0      | (3,821)  | 0                          |
| 1,563                           | 0      | (1,563)  | RETIREMENT                       | 2,914                                   | 0      | (2,914)  | 0                          |
| 26                              | 0      | (26)     | WORKERS COMPENSATION INSURANCE   | 52                                      | 0      | (52)     | 0                          |
| 18,637                          | 22,148 | 3,511    | TOTAL FRINGE BENEFITS            | 32,665                                  | 44,296 | 11,631   | 265,772                    |
| 84                              | 250    | 166      | OFFICE SUPPLIES                  | 371                                     | 500    | 129      | 3,000                      |
| 13                              | 716    | 703      | SUPPLIES & EXPENSE               | 207                                     | 1,433  | 1,226    | 8,600                      |
| 37                              | 146    | 109      | COPY EXPENSE                     | 93                                      | 406    | 313      | 1,750                      |
| (65)                            | 203    | 268      | PRINTING                         | 282                                     | 334    | 52       | 2,435                      |
| 1,175                           | 167    | (1,008)  | DUES & MEMBERSHIPS               | 1,175                                   | 1,582  | (407)    | 2,005                      |
| 0                               | 791    | 791      | SOFTWARE MAINTENANCE             | 9,489                                   | 1,183  | (8,306)  | 9,490                      |
| 0                               | 91     | 91       | EQUIPMENT REPAIRS & MAINTENANCE  | 80                                      | 33     | 47       | 1,100                      |
| 0                               | 16     | 16       | VEHICLE REPAIRS & MAINTENANCE    | 108                                     | 83     | 25       | 200                        |
| 0                               | 41     | 41       | GAS, OIL, ETC.                   | 0                                       | 83     | (83)     | 500                        |
| 0                               | 29     | 29       | ADVERTISING & RECRUITMENT        | 264                                     | 58     | (206)    | 350                        |
| 41                              | 166    | 125      | POSTAGE                          | 116                                     | 333    | 217      | 2,000                      |
| 152                             | 69     | (83)     | BOOKS, PERIODICALS, SUBSCRIPTION | 561                                     | 138    | (423)    | 830                        |
| 1,247                           | 209    | (1,038)  | AUDIO-VISUAL                     | 1,413                                   | 417    | (996)    | 2,500                      |
| 2,932                           | 3,852  | 920      | INFORMATION SERVICES CHRGBCKS    | 6,650                                   | 7,704  | 1,054    | 46,224                     |
| 838                             | 837    | (1)      | INSURANCE CHARGEBACKS            | 1,675                                   | 1,675  | 0        | 10,052                     |
| 13,690                          | 16,137 | 2,447    | INDIRECT COST                    | 27,381                                  | 32,274 | 4,893    | 193,641                    |
| 400                             | 166    | (234)    | OTHER MISCELLANEOUS              | 663                                     | 333    | (330)    | 2,000                      |
| 20,544                          | 23,886 | 3,342    | TOTAL OPERATION & MAINT.         | 50,528                                  | 47,778 | (2,750)  | 286,677                    |
| 0                               | 46     | 46       | TRAVEL, CONFERENCE & TRAINING    | 0                                       | 92     | 92       | 552                        |
| 0                               | 46     | 46       | TOTAL TRAVEL & CONFERENCE        | 0                                       | 92     | 92       | 552                        |
| 3,392                           | 4,446  | 1,054    | ELECTRIC                         | 6,584                                   | 8,892  | 2,308    | 53,350                     |
| 3,629                           | 1,994  | (1,635)  | GAS, OIL, ETC.                   | 8,137                                   | 3,987  | (4,150)  | 23,920                     |
| 11                              | 263    | (138)    | WATER & SEWER                    | 734                                     | 526    | (208)    | 15,783                     |
| 392                             | 416    | 405      | TELEPHONE                        | 379                                     | 833    | 454      | 3,155                      |
|                                 | 392    | 0        | OTHER UTILITIES                  | 784                                     | 784    | 0        | 5,000                      |
|                                 |        |          |                                  |   |        |          | 4,704                      |
|                                 |        |          |                                  |   |        |          | 3,920                      |

DEPT: 10-5810  
CONTROL: POST/01  
REPORT: IS0000P  
FORMAT: AB

\*\*\*UNAUDITED\*\*\*

BROWN COUNTY  
MUSEUM  
DEPARTMENTAL BUDGET REPORT  
MONTH ENDING FEBRUARY 28, 2009

PAGE: 0002  
DATE: 03/30/2009  
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| .....C U R R E N T M O N T H..... |         |          | .....Y E A R T O D A T E..... |         |          | TOTAL          |
|-----------------------------------|---------|----------|-------------------------------|---------|----------|----------------|
| ACTUAL                            | BUDGET  | VARIANCE | ACTUAL                        | BUDGET  | VARIANCE | REVISED BUDGET |
| 7,825                             | 7,511   | (314)    | 16,618                        | 15,022  | (1,596)  | 90,129         |
|                                   |         |          |                               |         |          |                |
| 5,678                             | 6,479   | 801      | 11,630                        | 12,957  | 1,327    | 77,740         |
| 82                                | 79      | (3)      | 163                           | 158     | (5)      | 945            |
| 5,760                             | 6,558   | 798      | 11,793                        | 13,115  | 1,322    | 78,685         |
|                                   |         |          |                               |         |          |                |
| 0                                 | 29      | 29       |                               |         |          |                |
|                                   |         |          | 0                             | 58      | 58       | 350            |
| 0                                 | 29      | 29       | 0                             | 58      | 58       | 350            |
|                                   |         |          |                               |         |          |                |
| 0                                 | 8,334   | 8,334    |                               |         |          |                |
|                                   |         |          | 0                             | 16,667  | 16,667   | 100,000        |
| 0                                 | 8,334   | 8,334    | 0                             | 16,667  | 16,667   | 100,000        |
|                                   |         |          |                               |         |          |                |
| 87,936                            | 107,709 | 19,773   | 176,791                       | 209,541 | 32,750   | 1,331,713      |
|                                   |         |          |                               |         |          |                |
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|                                   |         |          |                               |         |          |                |
|                                   |         |          |                               |         |          |                |



Brown County  
Museum

Budget Status Report

3/31/2009

|                              | Annual<br>Budget | YTD<br>Budget | YTD<br>Actual |
|------------------------------|------------------|---------------|---------------|
| Salaries                     | \$ 509,548       | \$ 111,708    | \$ 100,443    |
| Fringe Benefits              | \$ 265,772       | \$ 66,444     | \$ 51,345     |
| Operations & Maintenance     | \$ 286,677       | \$ 71,669     | \$ 71,138     |
| Travel & Conference          | \$ 552           | \$ 138        | \$ -          |
| Utilities                    | \$ 90,129        | \$ 22,532     | \$ 24,356     |
| Contracted Services          | \$ 78,685        | \$ 19,671     | \$ 17,478     |
| Clothing Allowance           | \$ 350           | \$ 88         | \$ -          |
| Exhibits - Foundation Funded | \$ 100,000       | \$ 25,000     | \$ -          |
| Property Tax Revenue         | \$ 1,106,213     | \$ 276,553    | \$ 276,552    |
| Public Charges               | \$ 115,900       | \$ 28,975     | \$ 19,110     |
| NPM Foundation Donations     | \$ 100,000       | \$ 25,000     | \$ -          |
| Miscellaneous Revenue        | \$ 9,600         | \$ 2,400      | \$ 1,315      |

**HIGHLIGHTS:**

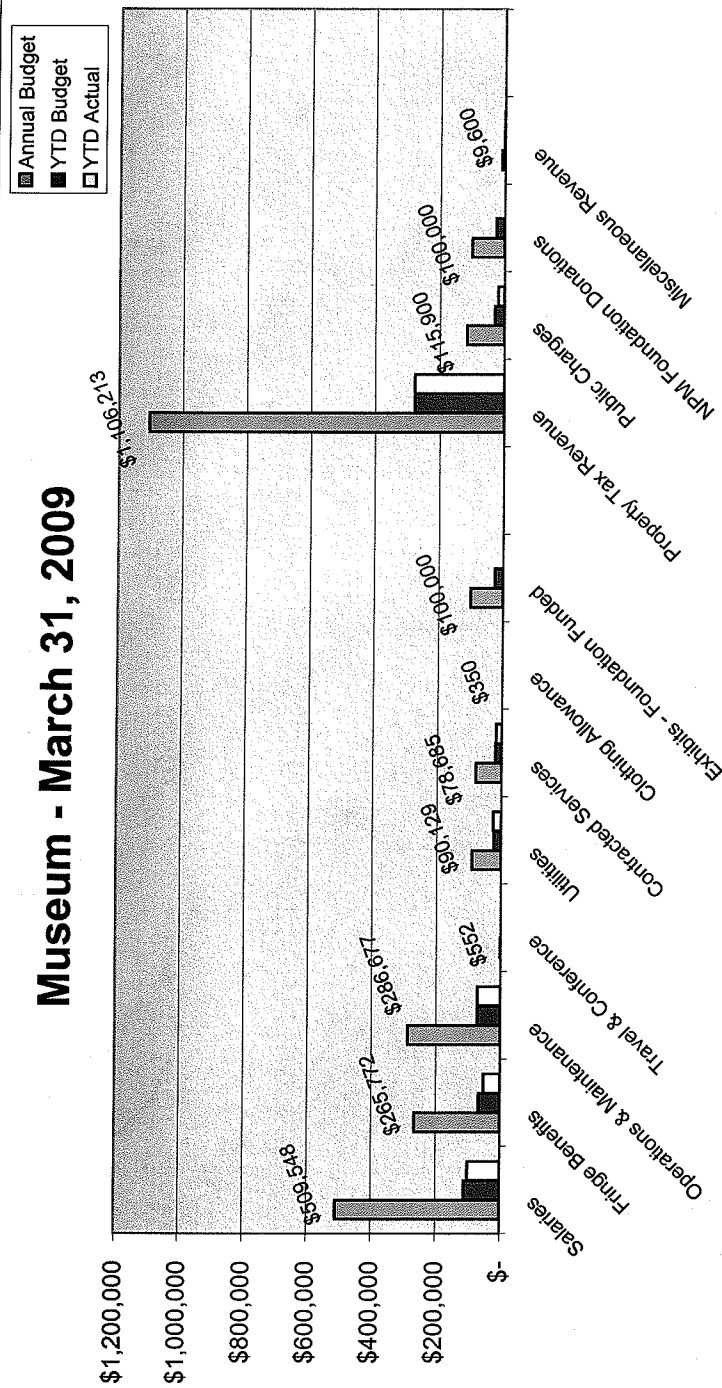
Expenses

Most categories are within budget. Salaries and fringe benefits are below budget because of a vacant Curator of History position. Utilities and Information Services Chargebacks (Software Maintenance) are slightly over because of seasonal and project related variances throughout the year.

Revenues

Revenues are close to being on track. First quarter NPM Foundation Donations have not been reported to date.

## Museum - March 31, 2009



DEPT: 10-5810  
CONTROL: POST/05  
REPORT: IS0000P  
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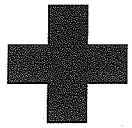
\*\*\*UNAUDITED\*\*\*

BROWN COUNTY  
MUSEUM  
DEPARTMENTAL BUDGET REPORT  
MONTH ENDED MARCH 31, 2009

PAGE: 0001  
DATE: 04/15/2009  
TIME: 15:29:32

| C U R R E N T M O N T H . . . . |        |          |                                  | Y E A R T O D A T E . . . . . |         |          |                      |
|---------------------------------|--------|----------|----------------------------------|-------------------------------|---------|----------|----------------------|
| ACTUAL                          | BUDGET | VARIANCE |                                  | ACTUAL                        | BUDGET  | VARIANCE | TOTAL REVISED BUDGET |
| EXPENDITURES                    |        |          |                                  |                               |         |          |                      |
| 32,985                          | 39,195 | 6,210    | REGULAR EARNINGS                 | 88,806                        | 111,708 | 22,902   | 509,548              |
| 2,271                           | 0      | (2,271)  | PAID LEAVE EARNINGS              | 11,637                        | 0       | (11,637) | 0                    |
| 35,256                          | 39,195 | 3,939    | TOTAL SALARIES                   | 100,443                       | 111,708 | 11,265   | 509,548              |
| 2,612                           | 22,148 | 19,536   | FICA                             | 7,458                         | 66,444  | 58,986   | 265,772              |
| 11,118                          | 0      | (11,118) | ACCIDENT & HEALTH INSURANCE      | 30,017                        | 0       | (30,017) | 0                    |
| 774                             | 0      | (774)    | LIFE INSURANCE                   | 2,293                         | 0       | (2,293)  | 0                    |
| 355                             | 0      | (355)    | DENTAL INSURANCE                 | 2,090                         | 0       | (2,090)  | 0                    |
| 2,070                           | 0      | (2,070)  | DISABILITY INSURANCE             | 1,025                         | 0       | (1,025)  | 0                    |
| 1,579                           | 0      | (1,579)  | RETIREMENT CREDIT                | 5,891                         | 0       | (5,891)  | 0                    |
| 26                              | 0      | (26)     | RETIREMENT                       | 4,493                         | 0       | (4,493)  | 0                    |
| 18,680                          | 22,148 | 3,468    | WORKERS COMPENSATION INSURANCE   | 78                            | 0       | (78)     | 0                    |
|                                 |        |          | TOTAL FRINGE BENEFITS            | 51,345                        | 66,444  | 15,099   | 265,772              |
| 408                             | 250    | (158)    | OFFICE SUPPLIES                  | 779                           | 750     | (29)     | 3,000                |
| 1,461                           | 717    | (744)    | SUPPLIES & EXPENSE               | 1,669                         | 2,150   | 481      | 8,600                |
| 44                              | 145    | 101      | COPY EXPENSE                     | 136                           | 437     | 301      | 1,750                |
| 379                             | 203    | (176)    | PRINTING                         | 661                           | 609     | (52)     | 2,435                |
| 60                              | 167    | 107      | DUES & MEMBERSHIPS               | 1,235                         | 501     | (734)    | 2,005                |
| 0                               | 790    | 790      | SOFTWARE MAINTENANCE             | 9,489                         | 2,372   | (7,117)  | 9,490                |
| 0                               | 92     | 92       | EQUIPMENT REPAIRS & MAINTENANCE  | 80                            | 275     | 195      | 1,100                |
| 0                               | 17     | 17       | VEHICLE REPAIRS & MAINTENANCE    | 108                           | 50      | (58)     | 200                  |
| 0                               | 42     | 42       | GAS, OIL, ETC.                   | 0                             | 125     | 125      | 500                  |
| 0                               | 30     | 30       | ADVERTISING & RECRUITMENT        | 264                           | 88      | (176)    | 350                  |
| 31                              | 167    | 136      | POSTAGE                          | 147                           | 500     | 353      | 2,000                |
| 0                               | 70     | 70       | BOOKS, PERIODICALS, SUBSCRIPTION | 561                           | 208     | (353)    | 2,830                |
| 327                             | 208    | (119)    | AUDIO, VISUAL                    | 1,740                         | 625     | (1,115)  | 2,500                |
| 3,115                           | 3,852  | 737      | INFORMATION SERVICES CHRGBCKS    | 9,765                         | 11,555  | 1,791    | 46,224               |
| 838                             | 0      | 838      | INSURANCE CHARGEBACKS            | 2,513                         | 2,513   | 0        | 10,052               |
| 13,690                          | 16,136 | 2,446    | INDIRECT COST                    | 41,071                        | 48,410  | 7,339    | 193,641              |
| 257                             | 167    | (90)     | OTHER MISCELLANEOUS              | 920                           | 500     | (420)    | 2,000                |
| 20,610                          | 23,891 | 3,281    | TOTAL OPERATION & MAINT.         | 71,138                        | 71,669  | 531      | 286,677              |
| 0                               | 46     | 46       | TRAVEL, CONFERENCE & TRAINING    | 0                             | 138     | 138      | 552                  |
| 0                               | 46     | 46       | TOTAL TRAVEL & CONFERENCE        | 0                             | 138     | 138      | 552                  |
| 3,093                           | 4,445  | 1,352    | ELECTRIC                         | 9,677                         | 13,337  | 3,660    | 53,350               |
| 3,112                           | 1,993  | (1,119)  | GAS, OIL, ETC.                   | 11,249                        | 5,280   | (5,969)  | 23,920               |
| 401                             | 263    | (138)    | WATER & SEWER                    | 1,135                         | 1,789   | (654)    | 3,155                |
| 740                             | 417    | (323)    | TELEPHONE                        | 1,119                         | 1,250   | 131      | 5,000                |
| 392                             | 392    | 0        | OTHER UTILITIES                  | 1,176                         | 1,176   | 0        | 4,704                |
| 7,738                           | 7,510  | (228)    | TOTAL UTILITIES                  | 24,356                        | 22,532  | (1,824)  | 90,129               |
|                                 |        |          |                                  |                               |         |          | 65,773               |





**American  
Red Cross**

**Blood Services**

Badger-Hawkeye Region  
2131 Deckner Avenue  
Green Bay, WI 54302  
920.468.1551  
[givebloodgivelife.org](http://givebloodgivelife.org)

April 1, 2009

305 East Walnut Street  
Green Bay, WI 54305

Dear County Board:

The American Red Cross in the Green Bay area would like to request your assistance for a summer drive. As you know, the American Red Cross helps save lives through blood collection and distribution. We are committed to helping our community and we rely on community facilities like yours to help ensure that we can continue to serve people in need.

The Red Cross is a trusted blood product provider for patients in more than 3,000 hospitals nationwide, but we can't do it alone. As a Red Cross partner, you would help ensure an adequate blood supply is available to those in need, align yourself with one of the largest, most trusted non-profit organizations in America and show the community how much you and your organization care.

With summer rapidly approaching and also being our most difficult collection months, I would like to reach out for the support of the county board. The Red Cross has a tentative blood drive scheduled for June 23<sup>rd</sup> at the Reforestation Camp Ski Lodge with the consent of the Brown County Park Department. Adding this to our schedule would be an exciting event for the Suamico community and surrounding areas. This blood drive is targeted to be a special blood drive called Music Saves Lives. This event targets young donors, who make up to 20% of the Red Cross' blood donations, to continue their donations even when school is not in session.

We would like to request that the \$250.00 fee for use of this facility be waived for our event. As a non-profit organization, we would appreciate your consideration and support for this special summer blood drive. I would be happy to meet with you to further discuss this event or answer any questions you may have. By engaging in this partnership, you can help save lives in your community and throughout the nation. We hope you can join the American Red Cross in this life-saving mission. Our website is [givebloodgivelife.org](http://givebloodgivelife.org) for further information of inspiring stories of real people whose lives have been touched by blood donations.

Sincerely,

Michelle Otero

Donor Recruitment Representative

## GRANT APPLICATION REVIEW

Date: 4-8-09Grant # (if applicable): N/AGrant Title: ARRA Stage 2 Transportation Enhancement - Fox River State Recreational Trail Commuter EnhancementGranting Agency: State of Wisconsin - Department of TransportationGrant Period: Jan 1, 2010to Sept 30, 2010

Brief Description of Activities/Items Proposed Under Grant:

Install asphalt surfacing on 2 miles of Fox River State Recreational Trail to enhance commuting opportunities. This asphalt will be placed from Rockland Road to Midway Road in the Town of Rockland. This is a "state let" grant in which the State will manage the bidding and contract award process. All Plans, Specifications and Estimates must meet State requirements.

\$ Amount of Grant (in each year): \$219,500Term of Grant: See dates aboveIs this a new grant or a continuation of an existing grant? ☒ New ☐ Continuation

If a continuation, how long have we received the grant? \_\_\_\_\_

Are the activities funded under the grant consistent with Executive/Board priorities and intent? ☒ Yes ☐ NoAre the activities proposed under the grant mandated or statutorily required? ☐ Yes ☒ NoWill the grant fund new or existing positions? ☐ Yes ☒ No If yes, explain (Note: grant-funded positions are limited-term staff): \_\_\_\_\_Are matching resources required? ☐ Yes ☒ No If so, what is the amount of the match and how will the requirement be met? Construction costs are funded but the local sponsor may have to pay for engineering/design costs (\$12,500) if Federal funds are not availableExplain any ongoing cost to be assumed by the County (i.e., maintenance costs, software licenses, etc.):  
Maintenance and replacement of asphalt would become the county's responsibility as neededExplain any maintenance of efforts once the grant ends: Typical asphalt maintenance would be needed. This would require debris removal for in-line skates, periodic surface sealing and crack repair, etc. As a condition of this grant, snow removal may be required by WisDOT. \*If snow removal is required another review is needed.

## APPROVALS

WEDwell

Signature of Department Head

Date: 04/09/09\* Lynn A. Tauden Langenberg

Signature of Director of Administration

Date: 4/14/09

## Brown County

## Parks

## Budget Status Report

3/31/2009

|                          | Annual<br>Budget | YTD<br>Budget | YTD<br>Actual |
|--------------------------|------------------|---------------|---------------|
| Salaries                 | \$ 860,129       | \$ 188,566    | \$ 152,607    |
| Fringe Benefits          | \$ 392,780       | \$ 98,195     | \$ 87,755     |
| Operations & Maintenance | \$ 621,885       | \$ 155,471    | \$ 121,136    |
| Travel & Conference      | \$ 6,000         | \$ 1,500      | \$ 964        |
| Utilities                | \$ 147,792       | \$ 36,948     | \$ 32,604     |
| Contracted Services      | \$ 117,700       | \$ 29,425     | \$ 41,692     |
| Clothing Allowance       | \$ 5,380         | \$ 1,345      | \$ 1,083      |
| Other Expenses           | \$ 21,700        | \$ 5,425      | \$ 18,000     |
| Outlay                   | \$ 94,000        | \$ 23,500     | \$ -          |
| Property Tax Revenue     | \$ 1,469,391     | \$ 367,348    | \$ 367,347    |
| Intergov't Revenue       | \$ 163,575       | \$ 127,594    | \$ -          |
| Public Charges           | \$ 282           | \$ 70,500     | \$ 6,253      |
| Intergov't Charges       | \$ 111,300       | \$ 27,825     | \$ 23,329     |
| Miscellaneous Revenue    | \$ 276,200       | \$ 69,051     | \$ 203,799    |
| Fund Balance Applied     | \$ 80,500        | \$ 20,125     | \$ -          |

**HIGHLIGHTS:**

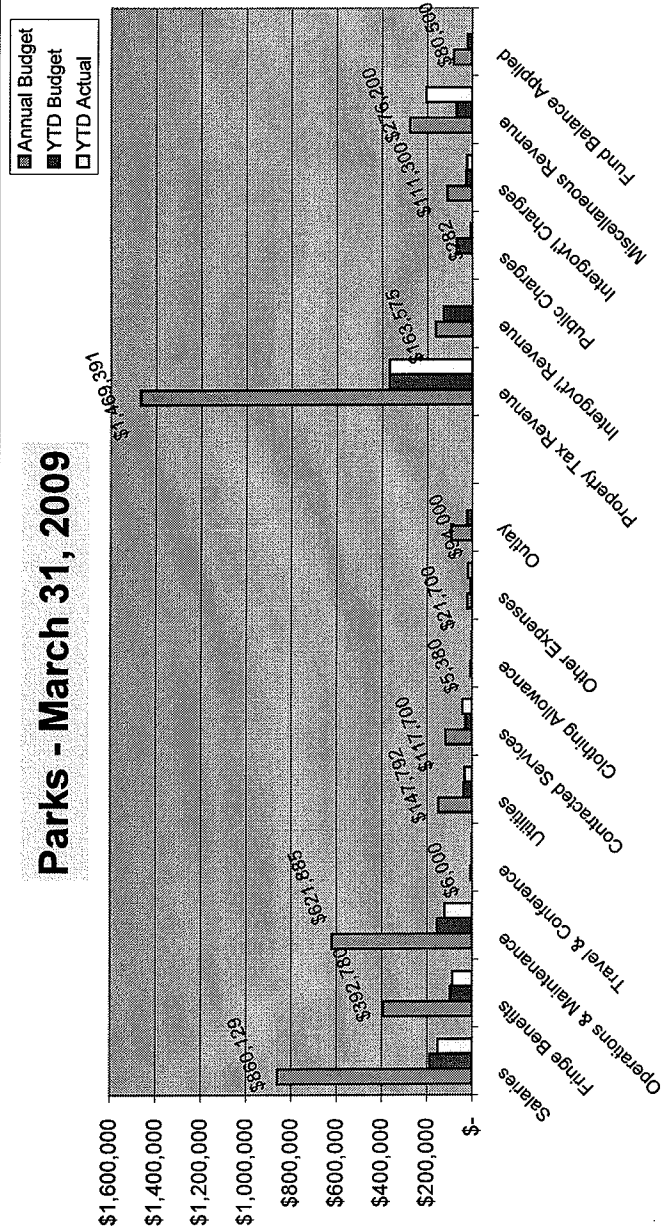
Expenditure and revenues on track to meet year end budget goals

**Expenses:**

Total expenditures to date: \$455,841

**Revenues:**

Total revenues to date: \$600,728

**Parks - March 31, 2009**

# DIRECTOR'S REPORT

## Facility & Park Management

### March 2009

Marv Hanson

#### **Fairgrounds**

- Park security, Park inventory & daily campground monitoring
- Equipment & vehicle maintenance
- Process maintenance work orders
- Snow removal and plowing
- Equipment & vehicle maintenance
- Installation of new restroom partitions in men's & women's restroom
- Replaced old water closet with new water saver closet in women's restroom

#### **Neshota Park**

- Cleaning, security checks and Park inventory
- Ski trail grooming and trail inspection
- Snow plowing
- Installation of stone fireplace mantle and culture stone

#### **Way-Morr Park**

- Cleaning, security checks and Park inventory

#### **Lily Lake**

- Cleaning, security checks and Park inventory
- Snow plowing

#### **Wrightstown Park**

- Cleaning, security checks and Park inventory
- Opened gate to boat launch

#### **Fonferek Glen**

- Cleaning, security checks and Park inventory
- Monthly sign inventory checklist

## Matt Kriese

### **Barkhausen**

- Animal husbandry duties
- Maple Syrup operations – including sap collection and boil down
- Prepare Bluebird House kits for public program
- Snow removal from parking lot and walkways
- Ski trail duties

### **Special Events or Programs**

- Hosted Green Bay Duck Club Meeting
- Public Bluebird House building workshop 70 attendees, 2 volunteers, 6 hours
- Bluebird House monitoring 2 volunteers, 10 hours
- Public Maple Syrupin' Day 324 attendees, 3 volunteers, 19 hours
- Outdoor education programming 729 attendees
- After school programming 65 attendees
- Road side ditch litter pick up 12 volunteers, 24 hours

### **Suamico Boat Launch**

- Routine site inspections
- Talked with contractor, work will begin after June 1 on landing extension

### **Fox River Trail**

- Organized Adopt-A-Trail participants for spring trail clean up
- Routine checks of St. Francis building and dog waste stations
- End of year plowing snow from trail
- Open/close snowmobile trail south of Greenleaf

### **Mountain-Bay Trail**

- Organized Adopt-A-Trail participants for spring trail clean up
- Open/close snowmobile trails as necessary
- Inspect snowmobile trails
- Routine checks of dog waste stations

### **Devil's River Trail**

- Completed trail inspections as necessary



## Rick Ledvina

### **Bay Shore Park**

- The hill seems to be the place to get onto the bay for fishing. Several days the parking lot was full.
- The crew continues cutting wood for the campground firewood sales
- Prepared office and yard for return of seasonal employees

### **Brown County Park/Pet Exercise Area**

- We removed a few trees in the Park and brought them up to Bay Shore for firewood
- We continue to do random pass checks
- Repaired gates as needed and picked up several times after dog users

### **Pamperin Park**

- We started updating archibus information and playground audit
- The playground audit is in full force and will be ready for the May meeting
- We got most of the equipment lined up for spring maintenance and cleaning
- We prepared the shop and yards for the return of our seasonal employees

### **VandeHei Property**

- Security checks of the facility on a regular basis to maintain the integrity of the Park

### **Wequiock Falls**

- Security checks of the facility on a regular basis to maintain the integrity of the Park

### **Brown County Golf Course**

- The trails were closed and we removed all equipment from the course

## Jon Rickaby

### **Reforestation Camp**

- Completed 67 work orders
- Managed the ski program
- Snow removal and oversight
- Trail inspections
- Ski trail grooming
- Completed the tower list
- Managed the snowmobile program and inspections
- Fuel dispenser inspections completed
- Trailer inspections completed
- Groomer repairs
- We obtained a ski trail roller and new groomer per a donation of \$8,500
- Organized and cleaned the shop and Park storage building
- Oversight of the opening of the septic system and monitoring of levels
- Inventoried the playgrounds
- Readied the Zoo rides for use
- Prepared all equipment for spring
- Stored all Zoo Christmas displays

### **Rifle Range**

- Closed for the season